PS35 GUIDELINES FOR POSTER / ORAL PRESENTATION ABSTRACT SUBMISSION

Abstracts for the 35th Anniversary Symposium can be submitted for virtual poster presentations, poster highlights (flash talks), contributed talks (senior and junior level), anniversary awards (formerly travel awards) & the undergraduate research session.

<p align="center">**Abstract Submission Deadline: April 7, 2021**</p>

Late-breaking abstracts are eligible for virtual poster presentation and the poster competitions only.

<p align="center">**Late-breaking Abstract Submission Deadline: June 1, 2021**</p>

WHAT'S NEW THIS YEAR?

- Each poster will be scheduled for a live and interactive online presentation.

- Selected posters will be previewed by live flash talks in the main sessions.

- Posters will be viewable throughout the entire symposium.

OVERVIEW

Posters will be presented at the 35th Virtual Anniversary Symposium. Participants will upload traditional posters . The PDF files will be made available to attendees during and following the symposium for viewing. Live meeting slots will be scheduled for each abstract for oral/virtual presentations. The schedule will be released by May 15, 2021.

With regard to research using human subjects, The Protein Society endorses the protections embodied in the Basic Principles of the Declaration of Helsinki and their expansion in the regulations governing research supported by the U.S. Government (45 CFR Part 46; 56 FR 28003). The Protein Society does not endorse and will not publish the results of research that was not conducted in accordance with these Principles.

While it is rare for a submission not to be accepted, The Protein Society reserves the right, at its sole discretion, to decline any Poster / oral presentation abstract.

The abstract submission fee is nonrefundable and is not refunded for withdrawn submissions.

All approved abstracts that are presented at the 2021 Virtual Symposium will be published in a special online edition of *Protein Science* in the fall of 2021.

POSTER / ORAL PRESENTATION ABSTRACT GUIDELINES

1. **Each Poster / Oral Presentation Abstract Should Contain:**
   - A sentence stating the study objective (unless given in the title);
   - A brief statement of methods, if pertinent;
   - A summary of the results obtained;
   - A statement of the conclusions. It is not satisfactory to say "the results will be discussed."

2. **Poster / Oral Presentation Abstract Title and Body:**
   - Enter the title of your Poster / oral presentation abstract in Title Case (i.e. cap the first letter of each word, except prepositions). Do not put a period at the end of the Poster / oral presentation abstract title.
   - Capitalize initial letters of trade names.
   - Use standard abbreviations for units of measure.
   - Other abbreviations should be spelled out in full at first mention, followed by the abbreviation in parentheses. Exceptions: DNA, RNA, etc.
   - Cut and paste the body of your Poster / oral presentation abstract from a Word doc or text file into the Poster / oral presentation abstract body area of the form. Be sure to Save your Poster / oral presentation abstract. You will be able to proofread your complete Poster / oral presentation abstract before submitting it as final. The Poster / oral presentation abstract body should not exceed 300 words. You will not be permitted to proceed if you do not meet the character guidelines.
   - DO NOT enter the title or authors again in the body of the Poster / oral presentation abstract. The title, author and co-authors will automatically be included in the final Poster / oral presentation abstract.

3. **Abstract Revisions:**
   - DO NOT submit the abstract more than once.
   - The abstract submission platform allows revisions. To do so, sign in to your account using the email address and password used previously.
   - Submitted abstract(s) will show under your personal menu (go over your initials at the top right corner).

4. **Poster Presentation Design & Size**
   - Posters range from 36" to 96" in length X 24" to 48" in width.
   - Font size should be between 20 – 30 pt for the body of the text, with at least 80 pt font for titles. Select a legible, sans-serif font such as Arial, Helvetica or Calibri
   - Note that because attendees will be zooming in and out, high resolution is needed for all images.
   - When using colors within your Poster, select colors that have high contrast values (i.e. black and white; blue and yellow).

For all questions about abstracts, awards, posters and oral presentation, please contact lrobitaille@agoraopus3.com

- When uploading your Poster, the file size must be 30MB or less, and it has to be in PDF format.

SUBMISSION FEES AND LINKS TO PAYMENT

Individuals must pay the abstract fee before submission. Abstract fees and symposium registration fees are significantly discounted for Society members. Use the links below to pay the abstract submission fee and automatically receive a paid invoice number. The invoice number will be required on the abstract submission form.

Protein Society Members:
Student (Graduate & Undergraduate): $10
All other Protein Society members: $15

Non-Members:
Student (Graduate & Undergraduate): $20
All other Non-Members: $25

If you are not a Protein Society member and wish to join, visit:
http://www.proteinsociety.org/page/join-renew.

SUBMISSION INSTRUCTIONS

1. To begin the process, you need to pay the abstract submission fee via the Protein Society website.

2. You can then head to the abstract submission platform and register to the event. Create an account by entering your first name, last name and email address. If you wish to return later (before April 7, 2021) to make changes, to complete an unfinished abstract submission, to revise the submission or to upload your poster, you should sign in using the login information you created. The account holder (submitter) does NOT have to be the first/presenting author. The account holder will receive abstract updates and communication from The Protein Society and/or our planning vendor, AGORA OPUS3.

Create a Fourwaves Account - Contact information

Please fill out this form to create a Fourwaves account. The account is needed to participate in the virtual poster presentations sessions which will take place during PS35 symposium.

This registration form does not register you for the 35th Annual Anniversary Symposium.

First name

First name

Last name

Last name

Email

Email

Submit

Additional Information

For any questions about the event, please contact.
lrobitaille@agoraopus3.com

3. You are now ready to submit an abstract, by completing the submission form. First, enter your paid invoice number to confirm the eligibility of your submission. You can then enter your information. The abstract submitter does not have to be an author, nor a presenter. All further communications will be with the submitter.

Abstract Submission

Submitter First name

Submitter First name

Submitter Last name

Submitter Last name

Submitter E-mail

Make sure you register your e-mail with Fourwaves before submitting.

Submitter E-mail

Submit

Additional Information

For any questions about the event, please contact.
lrobitaille@agoraopus3.com

4. Add all the authors, from first to last. The submitter is not automatically considered as an author, please add as an author if necessary. To proceed, click on the button + Add an author, which will generate a window where you can fill the author's first name, last name and affiliation. There is a checkbox named "Presenter", make sure to check that box when adding the author who is going to present your poster / oral presentation (there can only be one presenter).

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5. Fill out the information for the presenter and first author, if different from the presenter.

6. You can now copy and paste your abstract title and body. As there is a limited number of words for those two fields, make sure everything you wish to include is being submitted.

7. Check the submission types for which you want to be considered.

8. If you have checked Finn Wold & Protein Science Anniversary Awards, please complete your application in the related text box (200 words or less). Information regarding the anniversary awards can be found below.

9. Select the track and session that closest matches your abstract, and submit.

SENIOR CONTRIBUTED TALKS, YOUNG INVESTIGATOR CONTRIBUTED TALKS, UNDERGRADUATE CONTRIBUTED TALKS, & POSTER HIGHLIGHTS

Submission Deadline: April 7, 2021

The Protein Society welcomes submissions for contributed talks, either at the senior or young investigator level, and poster highlights. Contributed talks and poster highlights short presentations will be included in one of the main platform sessions or in the undergraduate research session. Please make sure to select the track & session that closest matches your research/abstract.

Senior Contributed Talks: Senior Contributed Talks by established and new faculty members of protein scientists working in the industry will be considered for selection. Contributed talks will be part of the live scientific sessions and will consist of a 20 minutes presentation, including Q & A.

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Young Investigator Contributed Talks: A hallmark of The Protein Society Symposium is the

special emphasis placed upon fostering the growth and development of young scientists. 1 Young Investigator speaking slot is reserved in each session. Eligibility: Post PhD researchers and early-stage investigators in either academics or industry or any other research position within 8 years of getting their PhD degree. Young investigator talks will be part of the live sessions and will consist of a 15 minutes presentation, including Q & A.

Poster Highlights
Eligibility: Graduate students. The poster highlights will take place at the end of each scientific session and will consist of a very short introduction of your abstract.

FINN WOLD & PROTEIN SCIENCE (SPONSORED BY WILEY) ANNIVERSARY AWARDS (200 words or less)

Submission Deadline: April 7, 2021

Under the strong belief that attendance at our Symposium presents an invaluable opportunity for future protein scientists, The Protein Society is committed to making it possible for young scientists to participate and benefit from our Anniversary Meeting. Open to <u>undergraduate students, graduate students and postdocs</u>, these awards are intended to honor outstanding scientific contributions, broaden participation by Protein Society members from different geographical regions and scientific and personal backgrounds, and remove financial obstacles to attendance.

Protein Science Anniversary Awards are generously sponsored by Wiley.

<u>Applicants must be or become a Protein Society member.</u> This award will reimburse your meeting registration and abstract submission fee.

In addition to submitting your abstract, <u>provide brief biographical information about your path in protein science and explain the goal of your current research and your role in it</u>. You may also comment on your financial need, if you do not have resources to support your participation (200 words or less).

POSTER COMPETITIONS

The 35th Anniversary Symposium will feature a graduate and undergraduate poster competition. A panel of judges (who will remain anonymous) will review the PDF of the posters, as well as participate in the live poster session for students who are enrolled in the competition. Winners for both the graduate and undergraduate competitions will be selected on July 13, 2021 and announced during the plenary session on July 14, 2021. Each winner will receive a check in the amount of $150.

<p style="text-align:center"><strong style="color:blue">LATE-BREAKING ABSTRACTS DEADLINE: June 1, 2021</p>

Late-breaking abstracts WILL be considered for the poster competition but WILL NOT be considered for anniversary awards, poster highlights, contributed talks, and/or undergraduate research session.

IMPORTANT: Your abstract payment and submission DOES NOT automatically register you at the Symposium. You may register until June 21, 2021 on our website.

Support/Technical questions regarding electronic submission should be directed to AGORA OPUS3 Technical Support by email to lrobitaille@agoraopus3.com or by phone at 1-866-358-6755 (USA) or 1-418-658-6755 ext. 230 (8:30 AM - 4:30 PM Eastern Standard Time, Monday - Friday). Be sure to have your Poster / oral presentation abstract number ready.

For all questions about abstracts, awards, posters and oral presentation, please contact lrobitaille@agoraopus3.com