



# The Protein Society 32nd Annual Symposium

## ABSTRACT SUBMISSION GUIDELINES & INSTRUCTIONS

**Abstract Submission Deadline: March 31, 2018**

**Late Breaking Submission Deadline: May 31, 2018**

(eligible for poster competition; not eligible for travel awards, talks or the undergraduate research session)

### OVERVIEW

1. With regard to research using human subjects, The Protein Society endorses the protections embodied in the Basic Principles of the Declaration of Helsinki and their expansion in the regulations governing research supported by the U.S. Government (45 CFR Part 46; 56 FR 28003). The Protein Society does not endorse and will not publish the results of research that was not conducted in accordance with these Principles. Investigations involving animals reported in abstracts must have been conducted in conformance with the [FASEB Statement of Principles for the use of animals in research and education](#).
2. While it is rare for a submission not to be programmed, The Protein Society reserves the right, at its sole discretion, to decline any abstract viewed as inappropriate.
3. The abstract submissions fee is nonrefundable and is not refunded for withdrawn submissions.
4. **All approved abstracts that are presented** at the 2018 Symposium will be published in a special online edition of Protein Science in the fall of 2018.

## *Please note...*

- Individuals must pay the abstract fee before submission. Use the links below to pay the abstract submission fee and automatically receive a paid invoice number. The invoice number will be required on the abstract submission form.

### Abstract Submission Fees and Links to Payment

Protein Society Members:

Student (Graduate & Undergraduate): \$15

All other Protein Society members: \$30

Non-Members:

Student (Graduate & Undergraduate): \$30

All other Non-Members: \$50

If you are not a Protein Society member and wish to join, visit:

<http://www.proteinsociety.org/page/join-renew>.

Abstract fees and symposium registration are significantly discounted for Society members.

- If you are not a member of The Protein Society, know your sponsor's full name and member ID #. The sponsor will be verified before your abstract is reviewed.
- To begin the process, an abstract account **MUST** be created. From the submission page, create an account under "New User". If you wish to return later to make changes, to complete an unfinished abstract submission or revise the submission, you should login under "Existing User" with the login information you created. The account holder does NOT have to be the first/presenting author. The account holder will receive abstract updates and communication from The Protein Society.
- Prepare your abstract in a Microsoft Word document or Plain Text.
- Have the name, country, city and institution for all your co-authors.

*Support/Technical questions regarding electronic submission should be directed to Agora Convention and Events Technical Support at 418-658-6755 ext. 224 (8:30 AM - 4:30 PM Eastern Standard Time, Monday - Friday) or by email to [proteinsociety@agora-event.com](mailto:proteinsociety@agora-event.com). Be sure to have your abstract number ready.*

## Abstract Guidelines

### 1. Each abstract should contain:

- A sentence stating the study objective (unless given in the title);
- A brief statement of methods, if pertinent;
- A summary of the results obtained;
- A statement of the conclusions. It is not satisfactory to say "the results will be discussed."

### 2. Abstract Title and Body:

- Enter the title of your abstract in Title Case (i.e. cap the first letter of each word, except prepositions). Do not put a period at the end of the abstract title.
- Capitalize initial letters of trade names.
- Use standard abbreviations for units of measure.
- Other abbreviations should be spelled out in full at first mention, followed by the abbreviation in parentheses. Exceptions: DNA, RNA, etc.
- Cut and paste the body of your abstract from a Word doc or text file into the Abstract body area of the form. Be sure to Save your abstract. You will be able to proofread your complete abstract before submitting it as final. The abstract body of the abstract should not exceed 250 words. You will not be permitted to proceed if you do not meet the character guidelines.
- DO NOT enter the title or authors again in the body of the abstract. The title, author and co-authors will automatically be included in the final abstract.
- If your abstract contains tables, graphics or figures, upload them on the "Charts, Tables, Figures" section. All Figures and/or tables will be placed at the end of the abstract text.

### 3. Abstract Revisions:

- DO NOT submit the abstract more than once. The abstract submission site allows for revisions.
- Go to the login page and enter the account holder's Username and Password and make edits on next screen.

### 4. Poster Size

- Posters should be no larger than 6' wide x 4' high.

## Contributed & Young Investigator Talks

**Submission Deadline : March 31, 2018**

1. **Contributed Talks:** Contributed Talks by established and new faculty members of protein scientists working in the industry will be considered for selection and presentation at the Symposium by a review committee. The contributed talks will be chosen to complement and deepen the Symposium topical area. Over the past 2 years, 25% of talks came from this category.
  - Eligibility: Open to all (membership not required)
2. **Young Investigator Talks:** A hallmark of The Protein Society Symposium is the special emphasis placed upon fostering the growth and development of young scientists. 1-2 Young Investigator speaking slots are reserved in each session.
  - Eligibility: Post-PhD researchers in either academics or industry or any independent research position and within eight years of getting their Ph.D. degree. (Membership not required).

## Travel Awards

### Submission Deadline: March 7, 2018

*Each travel award opportunity has its own unique process, criteria, deadlines and procedures for submissions.* Information on the society travel awards and links are located on the Protein Society website <http://www.proteinsociety.org/page/travel-awards>.

1. **Hans Neurath Outstanding Promise (HNOPTA):** Sponsored by the Hans Neurath Foundation, HNOPTA recognizes exceptional research results of early-career scientists with outstanding promise and provides them with the opportunity to present their research at the annual symposium.

Each finalist will receive up to \$1,500 towards travel costs, a \$500 check and a one year TPS membership.

- Eligibility: post-doctorate students, and very early-career scientists within two years of an independent research position, excluding assistant professors at US academic institutions and other positions with start-up funds.
- Applicant or reference of applicant must be a member.
- Submission: Explain your role in the presented research (maximum 100 words), publications list (maximum 500 words), list of awards/honors (maximum 500 words), and 1 letter of recommendation (*must be a Society member if applicant is not*).

2. **Finn Wold and Protein Science Travel Award:** Under the strong belief that attendance at our Symposia presents an invaluable opportunity for future protein scientists, TPS is committed to making it possible for young scientists to participate and benefit from our Annual Meeting.

Finalists from US and Canada will receive \$400 towards travel costs. International finalists will receive \$800 towards travel costs.

- Eligibility: Undergraduate students, graduate students, and post-doctorate students.
- Applicant must be (or become) a member of The Protein Society.
- Submission: Explain your role in the presented research (maximum 100 words)